
ANZIIF

Recognition of Prior Learning

ANZIIF. GROWING CAREERS.



Established more than 130 years ago, ANZIIF is the leading membership, education, training and professional development organisation for insurance and finance in the Asia-Pacific region.

We believe lifelong learning and professional development are vital to growing businesses and to achieving ongoing success.

Formal qualifications enhance professional credibility, adding value for your clients by ensuring you provide the most up-to-date and relevant advice and service.

This mantra is the backbone of ANZIIF as we strive to support our ever evolving industry through education and professional development. Knowledge is power and education improves your professional standing, deepens your capability and prepares you to be a technically-proficient leader.

We offer a variety of professional development options to suit all requirements and Recognition of Prior Learning (RPL) is one such option. This booklet provides information on how your previous experience can be used towards a qualification.

Sincerely

A handwritten signature in white ink that reads "Prue Willsford". The signature is fluid and cursive, with a small dot above the 'i' in "Willsford".

PRUE WILLSFORD

Chief Executive

Australian and New Zealand
Institute of Insurance and Finance

What is RPL?

Recognition of Prior Learning [RPL] is a process that allows an individual's relevant prior learning [such as employment, training, relevant volunteering and life experience] to be assessed for the attainment of an ANZIIF qualification and membership.

RPL is a government-recognised qualification option in Australia and New Zealand delivered by Registered Training Organisations like ANZIIF. Under the education and training frameworks in these countries, RPL candidates can use prior learning to fulfil the requirements of a full or partial qualification. Partial qualifications can be completed via further study.

Competency requirements ensure that RPL candidates meet the same high standards of professionalism and skills as candidates who become qualified through the traditional education process.

What are the benefits of RPL?

1. Formal recognition of relevant previous experience
2. Industry recognition as a skilled professional
3. Opportunities for career advancement
4. ANZIIF membership benefits
5. ANZIIF post-nominals*

**For more information on ANZIIF post-nominals, please visit anziif.com/membership/membership-levels*

Who can apply for RPL?

RPL is available to professionals who ideally have five or more years' experience in the insurance industry. Professionals who may opt for RPL include those who:

- want to obtain a qualification to meet professional requirements
- don't need to study what they already know.

How long does the RPL process take?

The RPL process is flexible to your work and personal life. The duration of the process of compiling evidence varies depending on the individual. On average, the majority of RPL candidates gather evidence over a period of three months.



How does RPL work?

The following describes the procedure undertaken in determining RPL.

Pre-application

1. Email rpl@anziif.com to enquire about RPL and provide the following:
 - ANZIIF Master ID
 - nominate / advise what you are seeking (i.e. an ANZIIF qualification or Membership enquiry)
 - Detailed Curriculum Vitae (CV)
 - Current position description (PD)
 - Statement of Attainment/s *
 - Academic transcript/s*
 - Membership certificates from other insurance associations*

** If applicable*

ANZIIF reviews the documents provided, determines if the applicant is suitable for RPL and advises the next steps in the process.

Application

1. Candidate completes the RPL application form providing payment details and selects the competencies for RPL assessment.
2. Candidate is sent the appropriate templates, details of competencies and is advised when the submission of the portfolio of evidence is due (approx. three months).

Submission

1. Candidate submits portfolio of evidence.
2. ANZIIF contacts the candidate to arrange a time for an interview.

Assessment and results

1. ANZIIF conducts formal assessment.
2. If a skill or development gap is identified, ANZIIF will recommend suitable training to be undertaken.
3. Candidate is advised of RPL outcome.
4. If successful, the qualification is issued.

For FAQs fact sheet visit anziif.com/rpl

Get Started

For more information, including your suitability for RPL and the price of assessment;

visit anziif.com/rpl
or call +61 (3) 9613 7200,
New Zealand freecall
0800 103 675.