

# 2021 Skills Unit Re-Enrolment Form



Please complete form in block letters. Payment must accompany enrolment form.

0254\_0120\_200

## Personal Details

Your Master ID (if you do not know your Master ID please find it at [www.anziif.com/forgotten-id](http://www.anziif.com/forgotten-id))

Title

Mr  Mrs  Ms  Miss

Given Name

Middle Name

Family Name

Date of Birth

Business Phone

Email

Business Name

## Business Street Address

Unit No./ Street No./ Street Name

Suburb/ Town

Country

State

Postcode

## Examination Arrangement

All examinations are conducted online, at a student's place of work.

Exams completed at a workplace can commence any time throughout the exam day that is convenient for both the student and supervisor. Please complete page 2.

## Informal Student Study Groups

I wish to participate in an informal student study group and give ANZIIF permission to release my contact details to those students who will also participate in that study group.

## Re-Enrolment Fees

Students who are unsuccessful in the exam will need to re-attempt both the exam and the scenarios (regardless of if they had successfully completed the scenarios previously).

Re-Enrolment Fees:

A\$90 / NZ\$100 / Int A\$90 / Int Emerging Markets\* A\$90

## Unit Enrolments

Unit Name

Unit Code (eg. BR30001-15)

Study Period (eg. SS1620. Choose from pg3)

A \$

NZ \$

## Payment Details (Enrolments will not be processed without payment details)

Please debit my Credit Card (please tick)

Amex  Mastercard  Visa

Card Number

Name on Credit Card

Expiry Date

Signature of Cardholder

A \$

NZ \$

**\*New Zealand residents pay in New Zealand dollars only.**

My enrolment fee will be paid by (please tick):

Cheque / Bankdraft Enclosed

Bank Transfer (Date of transfer)

For Australian and International Students/ Members:

Bank Name: NAB

BSB: 083-004

Account Number: 515117195

Swift Code: NATAAU3303M

For New Zealand Students/Members:

Bank Name: NAB

BSB: 020-500

Account Number: 0550383025

Swift Code: BKNZNZ22

Cheques to be made payable to Australian and New Zealand Institute of Insurance and Finance. Bank transfers often incur bank fees. Please ensure these fees are accounted for in your transfer.

## Privacy Statement

ANZIIF stores your personal information for the purposes of providing education and membership services, improving and promoting its products and services, and meeting education regulatory reporting and compliance requirements. To review ANZIIF's full privacy policy go to [www.anziif.com/privacy](http://www.anziif.com/privacy).

Many employers support their staff in their studies and are keen to know their progress. ANZIIF on occasions is asked to supply student results to employers. Please indicate if you do not wish to have your results released to your employer for this enrolment by emailing [customerservice@anziif.com](mailto:customerservice@anziif.com), quoting your Master ID, the name of the module and advising that you do not agree to ANZIIF releasing your results to your employer.

## Declaration

I declare that to the best of my knowledge the information supplied in this enrolment is correct and complete. I acknowledge that the provision of incorrect information or documentation relating to my enrolment may result in withdrawal of any offer of a place and that such withdrawal may take effect at any stage of the course, at the discretion of ANZIIF. I agree to abide by the Statutes, Rules and Regulations of ANZIIF.

Signature

Date

Please return this completed enrolment form with correct enrolment fee to the Australian and New Zealand Institute of Insurance and Finance.

Mail to:  
Level 7, 628 Bourke Street  
Melbourne VIC 3000  
Australia

Email to:  
[customerservice@anziif.com](mailto:customerservice@anziif.com)

This acts as a tax invoice upon payment of the fee.  
ABN 56 004 320 076

\* A discounted fee is available for individuals residing in countries which have been categorised as "low income" or "lower middle income" countries by the World Bank Country Income Classification List (as of July 2010). For the full list of countries, please visit [www.anziif.com](http://www.anziif.com)

# Supervisor Declaration



- Only fill in this page if you would like to sit your exam at your workplace with an appropriate supervisor
- The supervisor is required to fill in all sections on this page

## A suitable supervisor is an independent and trusted person such as

1. Human Resources or Training Manager
2. A current qualified member of the Australian and New Zealand Institute of Insurance and Finance
3. A teacher or person working in the education field
4. A workplace manager to whom you do not directly report.

Your supervisor cannot be a current student of ANZIIF or a member of your family or a friend and ANZIIF must approve your nominated supervisor.

## Student Details

Full name or Master ID of the student/s you are supervising

## Your Details

Your Master ID (if you do not have a Master ID please create one at [www.anziif.com/apply](http://www.anziif.com/apply))

Given Name

Middle Name

Family Name

Date of Birth

Business Phone

Home Phone or Mobile

Email

Position/Title

## Business Street Address (Please complete if changed since last supervision)

Venue or Company Name

Unit No./ Street No./ Street Name

Suburb/ Town

Country

State

Postcode

## Examination Venue Details (if different from above)

Venue or Company Name

Unit No./ Street No./ Street Name

Suburb/ Town

Country

State

Postcode

## Privacy Statement

The Australian and New Zealand Institute of Insurance and Finance (ANZIIF) collects and stores your personal information for the purposes of providing membership services, providing education and training programs, improving and promoting products and services, meeting education regulatory reporting and compliance requirements, and promoting your membership status in various ways. If ANZIIF does not collect your information, it may not be able to carry out these purposes properly. For full details of ANZIIF's Privacy Policy, refer to our website at [www.anziif.com/privacy](http://www.anziif.com/privacy)

## Compulsory Declaration

I agree to act as an Examination Supervisor. I confirm that I have read and understood the examination supervision guidelines and that I accept the responsibilities described therein my capacity as an examination supervisor. I confirm that I have arranged for an appropriate venue for the examination(s) to take place. I confirm that the information provided by me in this form is, in all respects correct and completed to the best of my knowledge and belief that I am not related to, do not reside with nor work directly with examination candidate. I understand that ANZIIF representative can attend any examination sitting without notice.

Signature

Date

Please return this completed supervisor declaration with page 1 to the Australian and New Zealand Institute of Insurance and Finance.

Mail to: Level 7, 628 Bourke Street  
Melbourne VIC 3000  
Australia

Email to: [customerservice@anziif.com](mailto:customerservice@anziif.com)

# 2021

## 7 Week Skills Unit Calendar



Study Period	Study Period Commences	Enrolment Change Cut-off	Exam	Exam Results	Scenario Due	Results
SS2101	Wed, 13 Jan 2021	Wed, 27 Jan 2021	Wed, 24 Feb 2021	Fri, 26 Feb 2021	Wed, 03 Mar 2021	Thu, 04 Mar 2021
SS2102	Wed, 27 Jan 2021	Wed, 10 Feb 2021	Wed, 10 Mar 2021	Fri, 12 Mar 2021	Wed, 17 Mar 2021	Thu, 18 Mar 2021
SS2103	Wed, 10 Feb 2021	Wed, 24 Feb 2021	Wed, 24 Mar 2021	Fri, 26 Mar 2021	Wed, 31 Mar 2021	Thu, 01 Apr 2021
SS2104	Wed, 24 Feb 2021	Wed, 10 Mar 2021	Wed, 07 Apr 2021	Fri, 09 Apr 2021	Wed, 14 Apr 2021	Thu, 15 Apr 2021
SS2105	Wed, 10 Mar 2021	Wed, 24 Mar 2021	Wed, 21 Apr 2021	Fri, 23 Apr 2021	Wed, 28 Apr 2021	Thu, 29 Apr 2021
SS2106	Wed, 24 Mar 2021	Wed, 07 Apr 2021	Wed, 05 May 2021	Fri, 07 May 2021	Wed, 12 May 2021	Thu, 13 May 2021
SS2107	Wed, 07 Apr 2021	Wed, 21 Apr 2021	Wed, 19 May 2021	Fri, 21 May 2021	Wed, 26 May 2021	Thu, 27 May 2021
SS2108	Wed, 21 Apr 2021	Wed, 05 May 2021	Wed, 02 Jun 2021	Fri, 04 Jun 2021	Wed, 09 Jun 2021	Thu, 10 Jun 2021
SS2109	Wed, 05 May 2021	Wed, 19 May 2021	Wed, 16 Jun 2021	Fri, 18 Jun 2021	Wed, 23 Jun 2021	Thu, 24 Jun 2021
SS2110	Wed, 19 May 2021	Wed, 02 Jun 2021	Wed, 30 Jun 2021	Fri, 02 Jul 2021	Wed, 07 Jul 2021	Thu, 08 Jul 2021
SS2111	Wed, 02 Jun 2021	Wed, 16 Jun 2021	Wed, 14 Jul 2021	Fri, 16 Jul 2021	Wed, 21 Jul 2021	Thu, 22 Jul 2021
SS2112	Wed, 16 Jun 2021	Wed, 30 Jun 2021	Wed, 28 Jul 2021	Fri, 30 Jul 2021	Wed, 04 Aug 2021	Thu, 05 Aug 2021
SS2113	Wed, 30 Jun 2021	Wed, 14 Jul 2021	Wed, 11 Aug 2021	Fri, 13 Aug 2021	Wed, 18 Aug 2021	Thu, 19 Aug 2021
SS2114	Wed, 14 Jul 2021	Wed, 28 Jul 2021	Wed, 25 Aug 2021	Fri, 27 Aug 2021	Wed, 01 Sep 2021	Thu, 02 Sep 2021
SS2115	Wed, 28 Jul 2021	Wed, 11 Aug 2021	Wed, 08 Sep 2021	Fri, 10 Sep 2021	Wed, 15 Sep 2021	Thu, 16 Sep 2021
SS2116	Wed, 11 Aug 2021	Wed, 25 Aug 2021	Wed, 22 Sep 2021	Fri, 24 Sep 2021	Wed, 29 Sep 2021	Thu, 30 Sep 2021
SS2117	Wed, 25 Aug 2021	Wed, 08 Sep 2021	Wed, 06 Oct 2021	Fri, 08 Oct 2021	Wed, 13 Oct 2021	Thu, 14 Oct 2021
SS2118	Wed, 08 Sep 2021	Wed, 22 Sep 2021	Wed, 20 Oct 2021	Fri, 22 Oct 2021	Wed, 27 Oct 2021	Thu, 28 Oct 2021
SS2119	Wed, 22 Sep 2021	Wed, 06 Oct 2021	Wed, 03 Nov 2021	Fri, 05 Nov 2021	Wed, 10 Nov 2021	Thu, 11 Nov 2021
SS2120	Wed, 06 Oct 2021	Wed, 20 Oct 2021	Wed, 17 Nov 2021	Fri, 19 Nov 2021	Wed, 24 Nov 2021	Thu, 25 Nov 2021
SS2121	Wed, 20 Oct 2021	Wed, 03 Nov 2021	Wed, 01 Dec 2021	Fri, 03 Dec 2021	Wed, 08 Dec 2021	Thu, 09 Dec 2021
SS2122	Wed, 27 Oct 2021	Wed, 10 Nov 2021	Wed, 08 Dec 2021	Fri, 10 Dec 2021	Wed, 15 Dec 2021	Thu, 16 Dec 2021
SS2123	Wed, 03 Nov 2021	Wed, 17 Nov 2021	Wed, 15 Dec 2021	Fri, 17 Dec 2021	Wed, 22 Dec 2021	Thu, 23 Dec 2021
SS2124	Wed, 08 Dec 2021	Wed, 22 Dec 2021	Wed, 19 Jan 2022	Fri, 21 Jan 2022	Wed, 26 Jan 2022	Thu, 27 Jan 2022