

2020 Re-Enrolment Form



Please complete form in block letters. Payment must accompany enrolment form.

0254_0120_200

Personal Details

Your Master ID (if you do not know your Master ID please find it at www.anziif.com/forgotten-id)

Title

Mr Mrs Ms Miss

Given Name

Middle Name

Family Name

Date of Birth

Business Phone

Email

Business Name

Business Street Address

Unit No./ Street No./ Street Name

Suburb/ Town

Country

State

Postcode

Examination Venue Arrangement

All examinations are conducted online.

All students have the option of choosing to sit their examination at their place of work. Exams completed at a workplace can be completed any time throughout the exam day that is convenient for both the student and supervisor. To select this option, please tick "Own Supervisor" and complete page 2.

Port Moresby Own Supervisor (Please complete page 2)

Informal Student Study Groups

I wish to participate in an informal student study group and give ANZIIF permission to release my contact details to those students who will also participate in that study group.

Study Materials

Only access to electronic copies of the materials will be provided upon enrolment. Students can use their existing printed materials, but should check the website for latest versions of both the study materials and assignment (if the assignment is needing to be resubmitted – refer to Re-enrolment Fees section of this form)

Re-Enrolment Fees

Students who achieved a pass mark on their assignment or exam in a previous study period from the original enrolment (within the last 6 months) can carry across their successful assessment mark once only and need only resubmit their unsuccessful assessment.

Students who were unsuccessful in both assessments (assignment and exam) will need to resubmit both assessment items.

Assessments to be resubmitted:

Assignment A\$150 / NZ\$165 / Int A\$150 / Int Emerging Markets* A\$150
 Exam A\$150 / NZ\$165 / Int A\$150 / Int Emerging Markets* A\$150

Module Enrolments

Module Name

Module Code (eg. GI403)

Study Period (eg. SAP1, SBP2. Choose from pg3)

A \$

NZ \$

Examination Session: (please select one)

Please note: For ANZIIF exam venues, places for each session are limited. Priority will be given to those who enrol early. Exact exam times will be confirmed closer to the exam date.

Session One Session Two Session Three Session Four
9:00am–10:30am 11:00am–12:30pm 1:30pm–3:00pm 3:30pm–5:00pm

Payment Details (Enrolments will not be processed without payment details)

Please debit my Credit Card (please tick)

Amex Mastercard Visa

Card Number

Name on Credit Card

Expiry Date

Signature of Cardholder

A \$

NZ \$

*New Zealand residents pay in New Zealand dollars only.

My enrolment fee will be paid by (please tick):

Cheque / Bankdraft Enclosed
 Bank Transfer (Date of transfer)

For Australian and International Students/ Members:
Bank Name: NAB
BSB: 083-004
Account Number: 515117195
Swift Code: NATAAU3303M

For New Zealand Students/Members:
Bank Name: BNZ
Account Number: 02-0500-0550383-025
Swift Code: BKNZ22

Cheques to be made payable to Australian and New Zealand Institute of Insurance and Finance. Bank transfers often incur bank fees. Please ensure these fees are accounted for in your transfer.

Privacy Statement

ANZIIF stores your personal information for the purposes of providing education and membership services, improving and promoting its products and services, and meeting education regulatory reporting and compliance requirements. To review ANZIIF's full privacy policy go to www.anziif.com/privacy.

Many employers support their staff in their studies and are keen to know their progress. ANZIIF on occasions is asked to supply student results to employers. Please indicate if you do not wish to have your results released to your employer for this enrolment by emailing customerservice@anziif.com, quoting your Master ID, the name of the module and advising that you do not agree to ANZIIF releasing your results to your employer.

For Loss Adjusting Students Only

ANZIIF has been asked to forward contact details for Loss Adjusting students to the Australasian Institute of Chartered Loss Adjusters (AICLA). If you do not agree to your contact details being released to AICLA, please email customerservice@anziif.com quoting your Master ID and request your information not be released.

Declaration

I declare that to the best of my knowledge the information supplied in this enrolment is correct and complete. I acknowledge that the provision of incorrect information or documentation relating to my enrolment may result in withdrawal of any offer of a place and that such withdrawal may take effect at any stage of the course, at the discretion of ANZIIF. I agree to abide by the Statutes, Rules and Regulations of ANZIIF.

Signature

Date

Please return this completed enrolment form with correct enrolment fee to the Australian and New Zealand Institute of Insurance and Finance.

Mail to: Level 7, 628 Bourke Street Melbourne VIC 3000 Australia
Email to: customerservice@anziif.com

This acts as a tax invoice upon payment of the fee.
ABN 56 004 320 076

* A discounted fee is available for individuals residing in countries which have been categorised as "low income" or "lower middle income" countries by the World Bank Country Income Classification List (as of July 2010). For the full list of countries, please visit www.anziif.com

Supervisor Declaration

- Only fill in this page if you would like to sit your exam at your workplace with an appropriate supervisor
- The supervisor is required to fill in all sections on this page

A suitable supervisor is an independent and trusted person such as

1. Human Resources or Training Manager
2. A current qualified member of the Australian and New Zealand Institute of Insurance and Finance
3. A teacher or person working in the education field
4. A workplace manager to whom you do not directly report.

Your supervisor cannot be a current student of ANZIIF or a member of your family or a friend and ANZIIF must approve your nominated supervisor.

Student Details

Full name or Master ID of the student/s you are supervising

Your Details

Your Master ID (if you do not have a Master ID please create one at www.anziif.com/apply)

Given Name

Middle Name

Family Name

Date of Birth

Business Phone

Home Phone or Mobile

Email

Position/Title

Business Street Address (Please complete if changed since last supervision)

Venue or Company Name

Unit No./ Street No./ Street Name

Suburb/ Town

Country

State

Postcode

Examination Venue Details (if different from above)

Venue or Company Name

Unit No./ Street No./ Street Name

Suburb/ Town

Country

State

Postcode

Privacy Statement

The Australian and New Zealand Institute of Insurance and Finance (ANZIIF) collects and stores your personal information for the purposes of providing membership services, providing education and training programs, improving and promoting products and services, meeting education regulatory reporting and compliance requirements, and promoting your membership status in various ways. If ANZIIF does not collect your information, it may not be able to carry out these purposes properly. For full details of ANZIIF's Privacy Policy, refer to our website at www.anziif.com/privacy

Compulsory Declaration

I agree to act as an Examination Supervisor. I confirm that I have read and understood the examination supervision guidelines and that I accept the responsibilities described therein my capacity as an examination supervisor. I confirm that I have arranged for an appropriate venue for the examination(s) to take place. I confirm that the information provided by me in this form is, in all respects correct and completed to the best of my knowledge and belief that I am not related to, do not reside with nor work directly with examination candidate. I understand that ANZIIF representative can attend any examination sitting without notice.

Signature

Date

Please return this completed supervisor declaration with page 1 to the Australian and New Zealand Institute of Insurance and Finance.

Mail to: Level 7, 628 Bourke Street
Melbourne VIC 3000
Australia

Email to: customerservice@anziif.com

2020 Academic Calendar

Semester Study*

Study Period 1

Stream A Starts January 2020

| | |
|-------|--------------------------|
| 23/01 | Study Period Commences |
| 27/02 | Enrolment Change Cut-off |
| 19/03 | Exam |
| 02/04 | Exam Results |
| 02/04 | Assignment Due |
| 21/04 | Results |

Stream B Starts March 2020

| | |
|-------|--------------------------|
| 05/03 | Study Period Commences |
| 09/04 | Enrolment Change Cut-off |
| 30/04 | Exam |
| 14/05 | Exam Results |
| 14/05 | Assignment Due |
| 02/06 | Results |

Study Period 2

Stream A Starts May 2020

| | |
|-------|--------------------------|
| 07/05 | Study Period Commences |
| 11/06 | Enrolment Change Cut-off |
| 02/07 | Exam |
| 16/07 | Exam Results |
| 16/07 | Assignment Due |
| 04/08 | Results |

Stream B Starts July 2020

| | |
|-------|--------------------------|
| 23/07 | Study Period Commences |
| 27/08 | Enrolment Change Cut-off |
| 17/09 | Exam |
| 01/10 | Exam Results |
| 01/10 | Assignment Due |
| 20/10 | Results |

Study Period 3

Stream A Starts September 2020

| | |
|-------|--------------------------|
| 03/09 | Study Period Commences |
| 08/10 | Enrolment Change Cut-off |
| 29/10 | Exam |
| 12/11 | Exam Results |
| 12/11 | Assignment Due |
| 01/12 | Results |

Stream B Starts November 2020

| | |
|----------|--------------------------|
| 26/11 | Study Period Commences |
| 31/12 | Enrolment Change Cut-off |
| 28/01/21 | Exam |
| 11/02/21 | Exam Results |
| 11/02/21 | Assignment Due |
| 02/03/21 | Results |

* Traditional modules are available according to the above calendar. ANZIIF Skills Units are available at multiple points throughout the year. For more information please visit anziif.com