

Application for Special Consideration

Please complete form in BLOCK LETTERS.



0265_0119_200

Special consideration is a set of circumstances which disadvantages a student's study program to a serious extent, and results in an inability to sit a scheduled examination or complete an assignment. Special consideration covers a serious medical condition; hardship, trauma or compassionate reasons. However special consideration cannot cover misreading the examination timetable or work commitments.

Applications need to be made no later than 5 business days after the assignment or examination date. All applications must be accompanied by the appropriate documentary evidence, including any original documents and certified copies of documents. These must be received by ANZIIF before the application can be formally completed. Documents in a language other than English must be accompanied by a certified translation. In Australia, a certified copy is one certified by a Justice of the Peace or a Commissioner for Declarations or a person before whom a Statutory Declaration may be made under the Statutory Declarations Act 1959. If the copy is to be certified in a place outside Australia it should be certified by a person who is the equivalent of a Justice of the Peace or Commissioner for Declarations in that place, eg. A Notary Public. All decisions will be advised by email within three (3) business days.

I wish to be considered for special consideration for the following reason

Please select only one

- Medical (attach medical certificate) Personal (attach supporting evidence e.g. letter from manager)

Note: Only application with official supporting documentation will be reviewed. All valid applications will be reviewed on a case-by-case basis and an outcome will be advised to the sender within 3 business days.

Please give details (optional)

Personal Details

Your Master ID (if you do not know your Master ID please find it at www.anziif.com)

Given Name

Middle Name

Family Name

Date of Birth

/ / 1 9 Y Y

Business Phone

()

Home Phone or Mobile

()

Email (work)

Email (home)

I wish to be considered for special consideration for the following ANZIIF Course Modules

Module Name

Module Code (eg. GI403)

Please transfer me to study period (eg. SAP2):

Module Name

Module Code (eg. GI403)

Please transfer me to study period (eg. SAP2):

Privacy Statement

ANZIIF stores your personal information for the purposes of providing education and membership services, improving and promoting its products and services, and meeting education regulatory reporting and compliance requirements. To review ANZIIF's full privacy policy go to www.anziif.com/privacy.

Many employers support their staff in their studies and are keen to know their progress. ANZIIF on occasions is asked to supply student results to employers. Please indicate if you do not wish to have your results released to your employer for this enrolment by emailing customerservice@anziif.com, quoting your Master ID, the name of the module and advising that you do not agree to ANZIIF releasing your results to your employer.

Declaration

I declare that to the best of my knowledge the information supplied in this enrolment is correct and complete. I acknowledge that the provision of incorrect information or documentation relating to my enrolment may result in withdrawal of any offer of a place and that such withdrawal may take effect at any stage of the course, at the discretion of the Institute. I agree to abide by the Statutes, Rules and Regulations of ANZIIF.

Signature

Date

Please return this completed enrolment form with correct enrolment fee to the Australian and New Zealand Institute of Insurance and Finance.

Mail to:
Level 7, 628 Bourke Street
Melbourne VIC 3000
Australia

Email:
studentsupport@anziif.com

2019 Academic Calendar



Semester Study*

Study Period 1

Stream A Starts January 2019

24/01	Study Period Commences
28/02	Enrolment Change Cut-off
21/03	Exam
04/04	Exam Results
11/04	Assignment Due
07/05	Results

Stream B Starts March 2019

07/03	Study Period Commences
23/04	Enrolment Change Cut-off
09/05	Exam
23/05	Exam Results
23/05	Assignment Due
11/06	Results

Study Period 2

Stream A Starts May 2019

09/05	Study Period Commences
02/07	Enrolment Change Cut-off
11/07	Exam
25/07	Exam Results
25/07	Assignment Due
13/08	Results

Stream B Starts July 2019

25/07	Study Period Commences
05/09	Enrolment Change Cut-off
26/09	Exam
10/10	Exam Results
10/10	Assignment Due
29/10	Results

Study Period 3

Stream A Starts August 2019

22/08	Study Period Commences
03/10	Enrolment Change Cut-off
24/10	Exam
07/11	Exam Results
07/11	Assignment Due
26/11	Results

Stream B Starts November 2019

21/11	Study Period Commences
06/01/20	Enrolment Change Cut-off
30/01/20	Exam
13/02/20	Exam Results
13/02/20	Assignment Due
03/03/20	Results

* Traditional modules are available according to the above calendar. ANZIIF Skills Units are available at multiple points throughout the year. For more information please visit anziif.com

2019

5 Week Skills Unit Calendar



Study Period	Study Period Commences	Enrolment Change Cut-off	Exam	Exam Results	Scenario Due	Results
SF1901	Wed 9/01/19	Wed 23/01/19	Tue 5/02/19	Fri 8/02/19	Wed 13/02/19	Thur 14/02/19
SF1902	Wed 23/01/19	Wed 6/02/19	Wed 20/02/19	Fri 22/02/19	Wed 27/02/19	Thur 28/02/19
SF1903	Wed 6/02/19	Wed 20/02/19	Wed 6/03/19	Fri 8/03/19	Wed 13/03/19	Thur 14/03/19
SF1904	Wed 20/02/19	Wed 6/03/19	Wed 20/03/19	Fri 22/03/19	Wed 27/03/19	Thur 28/03/19
SF1905	Wed 6/03/19	Wed 20/03/19	Wed 3/04/19	Fri 5/04/19	Wed 10/04/19	Thur 11/04/19
SF1906	Wed 20/03/19	Wed 3/04/19	Wed 17/04/19	Fri 19/04/19	Wed 24/04/19	Thur 25/04/19
SF1907	Wed 3/04/19	Wed 17/04/19	Wed 1/05/19	Fri 3/05/19	Wed 8/05/19	Thur 9/05/19
SF1908	Wed 17/04/19	Wed 1/05/19	Wed 15/05/19	Fri 17/05/19	Wed 22/05/19	Thur 23/05/19
SF1909	Wed 1/05/19	Wed 15/05/19	Wed 29/05/19	Fri 31/05/19	Wed 5/06/19	Thur 6/06/19
SF1910	Wed 15/05/19	Wed 29/05/19	Wed 12/06/19	Fri 14/06/19	Wed 19/06/19	Thur 20/06/19
SF1911	Wed 29/05/19	Wed 12/06/19	Wed 26/06/19	Fri 28/06/19	Wed 3/07/19	Thur 4/07/19
SF1912	Wed 12/06/19	Wed 26/06/19	Wed 10/07/19	Fri 12/07/19	Wed 17/07/19	Thur 18/07/19
SF1913	Wed 26/06/19	Wed 10/07/19	Wed 24/07/19	Fri 26/07/19	Wed 31/07/19	Thur 1/08/19
SF1914	Wed 10/07/19	Wed 24/07/19	Wed 7/08/19	Fri 9/08/19	Wed 14/08/19	Thur 15/08/19
SF1915	Wed 24/07/19	Wed 7/08/19	Wed 21/08/19	Fri 23/08/19	Wed 28/08/19	Thur 29/08/19
SF1916	Wed 7/08/19	Wed 21/08/19	Wed 4/09/19	Fri 6/09/19	Wed 11/09/19	Thur 12/09/19
SF1917	Wed 21/08/19	Wed 4/09/19	Wed 18/09/19	Fri 20/09/19	Wed 25/09/19	Thur 26/09/19
SF1918	Wed 4/09/19	Wed 18/09/19	Wed 2/10/19	Fri 4/10/19	Wed 9/10/19	Thur 10/10/19
SF1919	Wed 18/09/19	Wed 2/10/19	Wed 16/10/19	Fri 18/10/19	Wed 23/10/19	Thur 24/10/19
SF1920	Wed 2/10/19	Wed 16/10/19	Wed 30/10/19	Fri 1/11/19	Wed 6/11/19	Thur 7/11/19
SF1921	Wed 16/10/19	Wed 30/10/19	Wed 13/11/19	Fri 15/11/19	Wed 20/11/19	Thur 21/11/19
SF1922	Wed 30/10/19	Wed 13/11/19	Wed 27/11/19	Fri 29/11/19	Wed 4/12/19	Thur 5/12/19
SF1923	Wed 13/11/19	Wed 27/11/19	Wed 11/12/19	Fri 13/12/19	Wed 18/12/19	Thur 19/12/19
SF1924	Wed 11/12/19	Thur 19/12/19	Wed 8/01/20	Fri 10/01/20	Wed 15/01/20	Thur 16/01/20

2019

7 Week Skills Unit Calendar



Study Period	Study Period Commences	Enrolment Change Cut-off	Exam	Exam Results	Scenario Due	Results
SS1901	Wed 16/01/19	Wed 30/01/19	Wed 27/02/19	Fri 1/03/19	Wed 6/03/19	Thur 7/03/19
SS1902	Wed 30/01/19	Wed 13/02/19	Wed 13/03/19	Fri 15/03/19	Wed 20/03/19	Thur 21/03/19
SS1903	Wed 13/02/19	Wed 27/02/19	Wed 27/03/19	Fri 29/03/19	Wed 3/04/19	Thur 4/04/19
SS1904	Wed 27/02/19	Wed 13/03/19	Wed 10/04/19	Fri 12/04/19	Wed 17/04/19	Thur 18/04/19
SS1905	Wed 13/03/19	Wed 27/03/19	Wed 24/04/19	Fri 26/04/19	Wed 01/05/19	Thur 2/05/19
SS1906	Wed 27/03/19	Wed 10/04/19	Wed 8/05/19	Fri 10/05/19	Wed 15/05/19	Thur 16/05/19
SS1907	Wed 10/04/19	Wed 24/04/19	Wed 22/05/19	Fri 24/05/19	Wed 29/05/19	Thur 30/05/19
SS1908	Wed 24/04/19	Wed 8/05/19	Wed 5/06/19	Fri 7/06/19	Wed 12/06/19	Thur 13/06/19
SS1909	Wed 8/05/19	Wed 22/05/19	Wed 19/06/19	Fri 21/06/19	Wed 26/06/19	Thur 27/06/19
SS1910	Wed 22/05/19	Wed 5/06/19	Wed 3/07/19	Fri 5/07/19	Wed 10/07/19	Thur 11/07/19
SS1911	Wed 5/06/19	Wed 19/06/19	Wed 17/07/19	Fri 19/07/19	Wed 24/07/19	Thur 25/07/19
SS1912	Wed 19/06/19	Wed 3/07/19	Wed 31/07/19	Fri 2/08/19	Wed 7/08/19	Thur 8/08/19
SS1913	Wed 3/07/19	Wed 17/07/19	Wed 14/08/19	Fri 16/08/19	Wed 21/08/19	Thur 22/08/19
SS1914	Wed 17/07/19	Wed 31/07/19	Wed 28/08/19	Fri 30/08/19	Wed 4/09/19	Thur 5/09/19
SS1915	Wed 31/07/19	Wed 14/08/19	Wed 11/09/19	Fri 13/09/19	Wed 18/09/19	Thur 19/09/19
SS1916	Wed 14/08/19	Wed 28/08/19	Wed 25/09/19	Fri 27/09/19	Wed 2/10/19	Thur 3/10/19
SS1917	Wed 28/08/19	Wed 11/09/19	Wed 9/10/19	Fri 11/10/19	Wed 16/10/19	Thur 17/10/19
SS1918	Wed 11/09/19	Wed 25/09/19	Wed 23/10/19	Fri 25/10/19	Wed 30/10/19	Thur 31/10/19
SS1919	Wed 25/09/19	Wed 9/10/19	Wed 6/11/19	Fri 8/11/19	Wed 13/11/19	Thur 14/11/19
SS1920	Wed 9/10/19	Wed 23/10/19	Wed 20/11/19	Fri 22/11/19	Wed 27/11/19	Thur 28/11/19
SS1921	Wed 23/10/19	Wed 6/11/19	Wed 4/12/19	Fri 6/12/19	Wed 11/12/19	Thur 12/12/19
SS1922	Wed 30/10/19	Wed 13/11/19	Wed 11/12/19	Fri 13/12/19	Wed 18/12/19	Thur 19/12/19
SS1923	Wed 20/11/19	Wed 4/12/19	Wed 8/01/20	Fri 10/01/20	Wed 15/01/20	Thur 16/01/20
SS1924	Wed 11/12/19	Tue 7/01/20	Wed 22/01/20	Fri 24/01/20	Wed 29/01/20	Thur 30/01/20