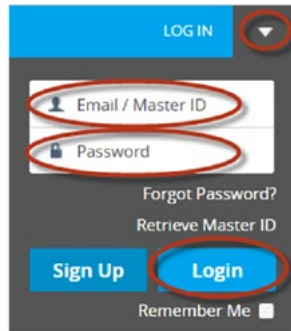
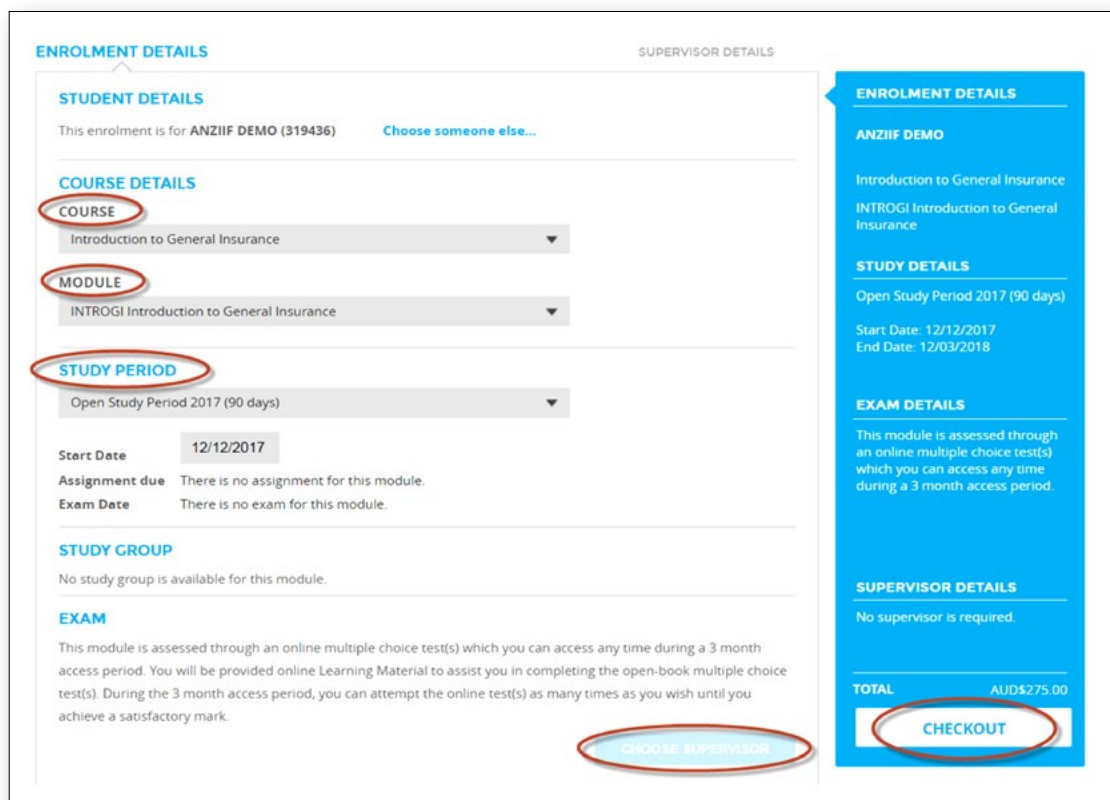


Instructions to enrolling online

1. Visit <https://anziif.com/> in your web browser
2. Login by entering your details in the dropdown box

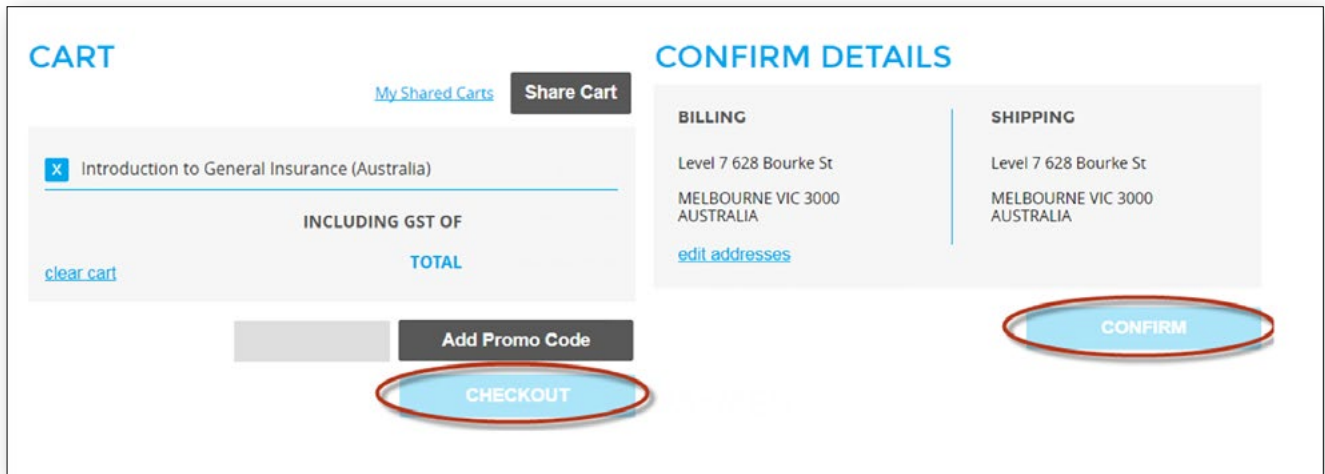


3. Click on the course below to enrol.
 - Introduction to General Insurance:**
 - <https://anziif.com/education/enrol-online?c=XC-INTROGI&m=INTROGI>
 - Tier 2 General Insurance Compliance General Advice:**
 - <https://anziif.com/education/enrol-online?c=XT2-GA&m=T2GI-15>
 - Understand and apply insurance terminology: (please select a supervisor)**
 - <https://anziif.com/education/enrol-online?c=XC-UNITS&m=GE20003-15>
 - Business Fundamentals for general insurance**
 - <https://anziif.com/education/enrol-online?c=FNS41415&m=GIBF41-15>
 - Introduction to underwriting:**
 - <https://anziif.com/education/enrol-online?c=XC-UNITS&m=UW20001-15>
4. Ensure that the appropriate fields have been completed and where relevant, a supervisor has been chosen. Then, proceed by clicking the checkout button.



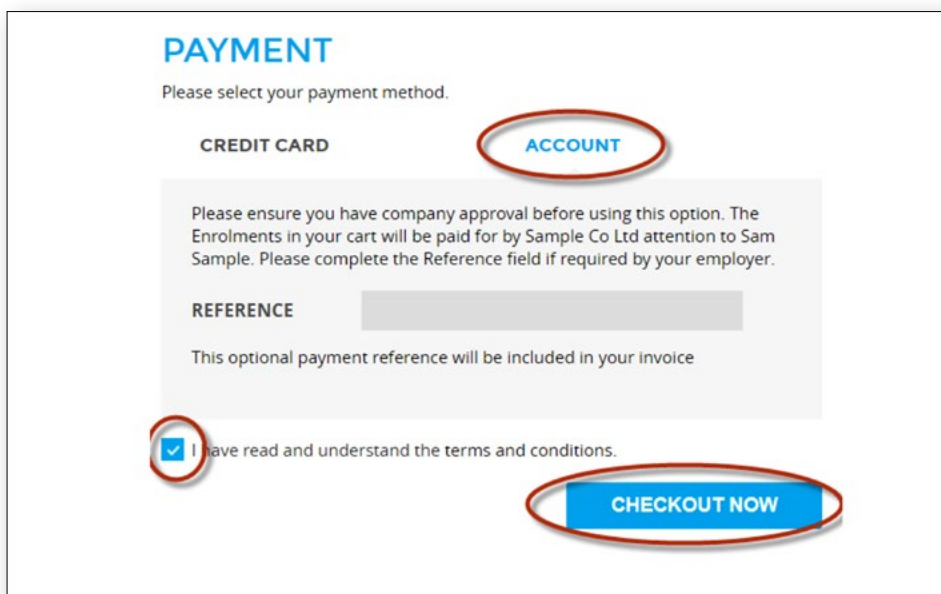
Instructions to enrolling online

5. Select **'Checkout'** and then confirm your billing and shipping details before clicking confirm:



The screenshot shows a two-column layout. The left column is titled 'CART' and contains a list of items, including 'Introduction to General Insurance (Australia)'. Below the list are buttons for 'clear cart', 'Add Promo Code', and a large blue 'CHECKOUT' button circled in red. The right column is titled 'CONFIRM DETAILS' and is divided into 'BILLING' and 'SHIPPING' sections, both showing the address 'Level 7 628 Bourke St, MELBOURNE VIC 3000 AUSTRALIA'. A large blue 'CONFIRM' button is circled in red at the bottom right of the 'CONFIRM DETAILS' section.

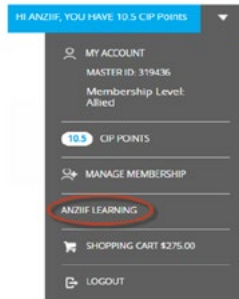
6. Select the **'ACCOUNT'** tab in the payment section, confirm you have read the terms and conditions, and select **'CHECKOUT NOW'**



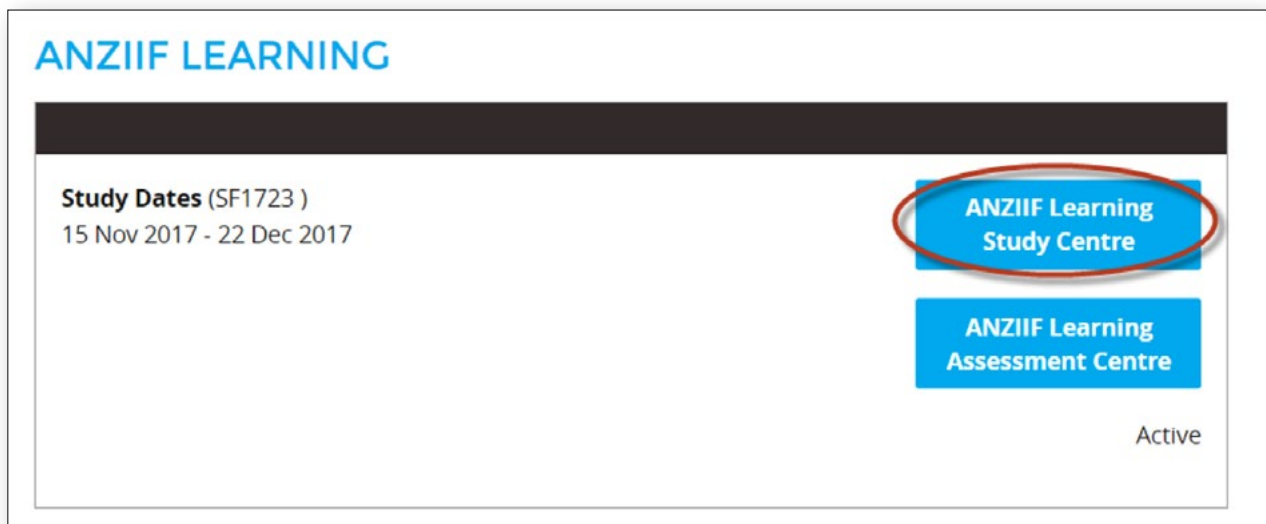
The screenshot shows a 'PAYMENT' section with the heading 'Please select your payment method.' There are two tabs: 'CREDIT CARD' and 'ACCOUNT', with 'ACCOUNT' circled in red. Below the tabs is a text box with instructions: 'Please ensure you have company approval before using this option. The Enrolments in your cart will be paid for by Sample Co Ltd attention to Sam Sample. Please complete the Reference field if required by your employer.' Below this is a 'REFERENCE' field with a grey input box and the text 'This optional payment reference will be included in your invoice'. At the bottom, there is a checked checkbox with the text 'I have read and understand the terms and conditions.' and a large blue 'CHECKOUT NOW' button circled in red.

Instructions to the study centre

1. Select **'ANZIIF LEARNING'** from the dropdown box



2. Select **'ANZIIF Learning Study Centre'**

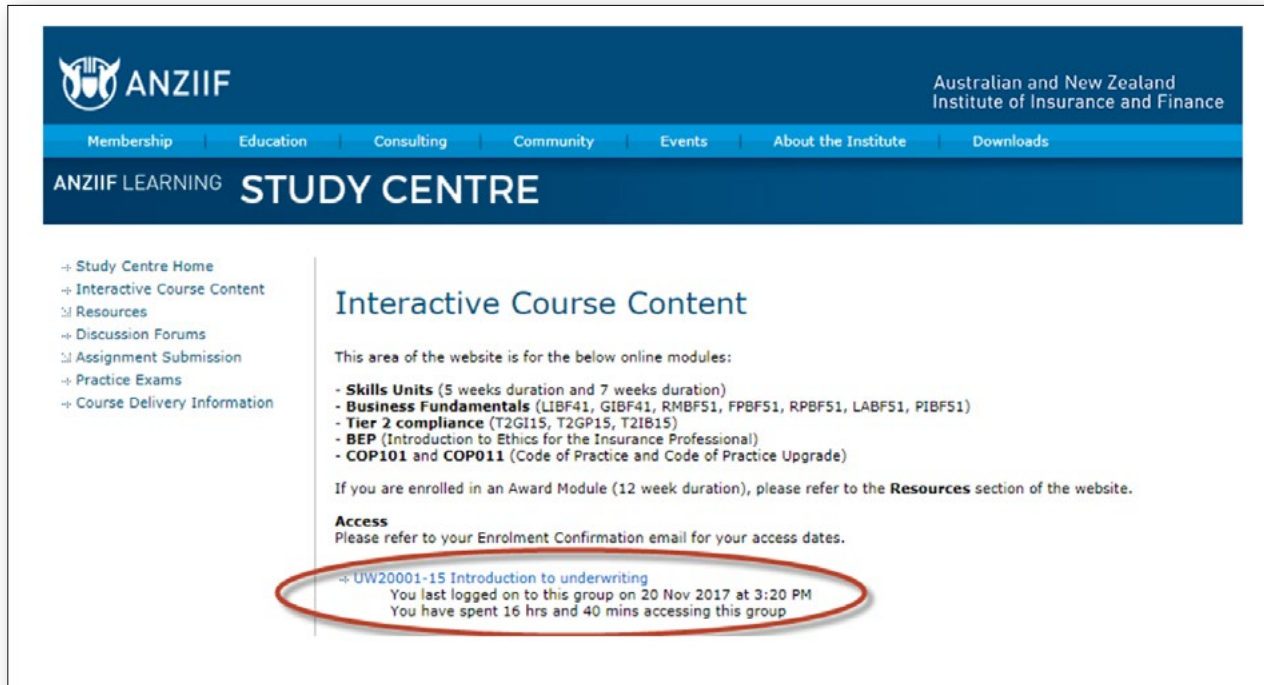


3. Select **'Interactive Course Content'**



Instructions to the study centre

4. Select the course to begin study



The screenshot shows the ANZIIF Learning Study Centre website. The header includes the ANZIIF logo and the text 'Australian and New Zealand Institute of Insurance and Finance'. A navigation bar contains links for Membership, Education, Consulting, Community, Events, About the Institute, and Downloads. Below the header, the page title is 'ANZIIF LEARNING STUDY CENTRE'. On the left, a sidebar menu lists: Study Centre Home, Interactive Course Content, Resources, Discussion Forums, Assignment Submission, Practice Exams, and Course Delivery Information. The main content area is titled 'Interactive Course Content' and contains the following text:

This area of the website is for the below online modules:

- **Skills Units** (5 weeks duration and 7 weeks duration)
- **Business Fundamentals** (LIBF41, GIBF41, RMBF51, FPBF51, RPB51, LABF51, PIBF51)
- **Tier 2 compliance** (T2GI15, T2GP15, T2IB15)
- **BEP** (Introduction to Ethics for the Insurance Professional)
- **COP101** and **COP011** (Code of Practice and Code of Practice Upgrade)

If you are enrolled in an Award Module (12 week duration), please refer to the **Resources** section of the website.

Access
Please refer to your Enrolment Confirmation email for your access dates.

[UW20001-15 Introduction to underwriting](#)
You last logged on to this group on 20 Nov 2017 at 3:20 PM
You have spent 16 hrs and 40 mins accessing this group

The link 'UW20001-15 Introduction to underwriting' and the subsequent login statistics are circled in red in the original image.