

# Supervisor Declaration



- Only fill in this page if you would like to sit your exam at your workplace with an appropriate supervisor
- The supervisor is required to fill in all sections on this page

## A suitable supervisor is an independent and trusted person such as

1. Human Resources or Training Manager
2. A current qualified member of the Australian and New Zealand Institute of Insurance and Finance
3. A teacher or person working in the education field
4. A workplace manager to whom you do not directly report.

Your supervisor cannot be a current student of ANZIIF or a member of your family or a friend and ANZIIF must approve your nominated supervisor.

## Student Details

Full name or Master ID of the student/s you are supervising

## Your Details

Your Master ID (if you do not have a Master ID please create one at <https://anziif.com/registration>)

Given Name

Middle Name

Family Name

Date of Birth

Business Phone

Home Phone or Mobile

Email

Position/Title

## Business Street Address (Please complete if changed since last supervision)

Venue or Company Name

Unit No./ Street No./ Street Name

Suburb/ Town

Country

State

Postcode

## Examination Venue Details (if different from above)

Venue or Company Name

Unit No./ Street No./ Street Name

Suburb/ Town

Country

State

Postcode

## Privacy Statement

The Australian and New Zealand Institute of Insurance and Finance (ANZIIF) collects and stores your personal information for the purposes of providing membership services, providing education and training programs, improving and promoting products and services, meeting education regulatory reporting and compliance requirements, and promoting your membership status in various ways. If ANZIIF does not collect your information, it may not be able to carry out these purposes properly. For full details of ANZIIF's Privacy Policy, refer to our website at [www.anziif.com/privacy](http://www.anziif.com/privacy)

## Compulsory Declaration

I agree to act as an Examination Supervisor. I confirm that I have read and understood the examination supervision guidelines and that I accept the responsibilities described therein my capacity as an examination supervisor. I confirm that I have arranged for an appropriate venue for the examination(s) to take place. I confirm that the information provided by me in this form is, in all respects correct and completed to the best of my knowledge and belief that I am not related to, do not reside with nor work directly with examination candidate. I understand that ANZIIF representative can attend any examination sitting without notice.

Signature

Date

Please return this completed supervisor declaration with page 1 to the Australian and New Zealand Institute of Insurance and Finance.

Email to:  
[customerservice@anziif.com](mailto:customerservice@anziif.com)