

# Application for Special Consideration



Please complete form in BLOCK LETTERS.

Special consideration is a set of circumstances which disadvantages a student's study program to a serious extent, and results in an inability to sit a scheduled examination or complete an assignment. Special consideration covers, but is not limited to:

- Sudden or ongoing illness
- Medical complications, e.g.: arising from pregnancy
- Hardship
- Trauma
- Compassionate reasons, e.g.: bereavement
- Sudden/ unforeseen circumstances, e.g.: sudden injury.

However special consideration cannot cover misreading the examination timetable or work commitments.

Applications need to be made no later than 5 business days after the assignment or examination date. All applications must be accompanied by the appropriate documentary evidence, including any original documents and certified copies of documents. These must be received by ANZIIF before the application can be formally completed. Documents in a language other than English must be accompanied by a certified translation. In Australia, a certified copy is one certified by a Justice of the Peace or a Commissioner for Declarations or a person before whom a Statutory Declaration may be made under the Statutory Declarations Act 1959. If the copy is to be certified in a place outside Australia it should be certified by a person who is the equivalent of a Justice of the Peace or Commissioner for Declarations in that place, eg. A Notary Public.

All decisions will be advised by email within three (3) business days.

## I wish to be considered for special consideration for the following reason

Please select only one

- Medical (attach medical certificate)       Personal (attach supporting evidence e.g. letter from manager)

**Note: Only applications with official supporting documentation will be reviewed. All valid applications will be reviewed on a case-by-case basis and an outcome will be advised to the sender within 3 business days.**

Please give details (optional)

## Personal Details

Your Master ID (if you do not know your Master ID please find it at [www.anziif.com](http://www.anziif.com))

Given Name

Middle Name

Family Name

Business Phone

(    )

Home Phone or Mobile

(    )

Preferred Email

## I wish to be considered for special consideration for the following ANZIIF Course Modules

Module Name

Module Code (eg. GI403)

Please transfer me to study period (eg. SAP2):

Module Name

Module Code (eg. GI403)

Please transfer me to study period (eg. SAP2):

## Privacy Statement

ANZIIF stores your personal information for the purposes of providing education and membership services, improving and promoting its products and services, and meeting education regulatory reporting and compliance requirements. To review ANZIIF's full privacy policy go to [www.anziif.com/privacy](http://www.anziif.com/privacy).

Many employers support their staff in their studies and are keen to know their progress. ANZIIF on occasions is asked to supply student results to employers. Please indicate if you do not wish to have your results released to your employer for this enrolment by emailing [customerservice@anziif.com](mailto:customerservice@anziif.com), quoting your Master ID, the name of the module and advising that you do not agree to ANZIIF releasing your results to your employer.

## Declaration

I declare that to the best of my knowledge the information supplied in this form is correct and complete. I acknowledge that the provision of incorrect information or documentation relating to my application may result in withdrawal of any offer and that such withdrawal may take effect at any stage of the course, at the discretion of ANZIIF. I agree to abide by the Statutes, Rules and Regulations of ANZIIF.

Signature

Date

Please return this completed form to the Australian and New Zealand Institute of Insurance and Finance.

Mail to:

Level 18, 1 Nicholson Street  
East Melbourne VIC 3002  
Australia

Email:

[studentsupport@anziif.com](mailto:studentsupport@anziif.com)

# 2022 Academic Calendar



## Study Period 1

Stream A	Starts January 2022	Stream B	Starts March 2022
20/01	Study Period Commences	03/03	Study Period Commences
24/02	Enrolment Change Cut-off	07/04	Enrolment Change Cut-off
24/03	Exam	05/05	Exam
07/04	Exam Results	19/05	Exam Results
07/04	Assignment Due	19/05	Assignment Due
26/04	Results	07/06	Results

## Study Period 2

Stream A	Starts May 2022	Stream B	Starts July 2022
05/05	Study Period Commences	21/07	Study Period Commences
09/06	Enrolment Change Cut-off	25/08	Enrolment Change Cut-off
07/07	Exam	22/09	Exam
21/07	Exam Results	06/10	Exam Results
21/07	Assignment Due	06/10	Assignment Due
09/08	Results	25/10	Results

## Study Period 3

Stream A	Starts September 2022	Stream B	Starts November 2022
01/09	Study Period Commences	24/11	Study Period Commences
06/10	Enrolment Change Cut-off	22/12	Enrolment Change Cut-off
03/11	Exam	19/01/23	Exam
17/11	Exam Results	02/02/23	Exam Results
17/11	Assignment Due	02/02/23	Assignment Due
06/12	Results	21/02/23	Results

# 2022 5 Week Skills Unit Calendar



Study Period	Study Period Commences	Enrolment Change Cut-off	Exam	Exam Results	Simulation Due	Results
SF2201	Wed, 12 Jan 2022	Wed, 26 Jan 2022	Wed, 09 Feb 2022	Fri, 11 Feb 2022	Wed, 16 Feb 2022	Thu, 17 Feb 2022
SF2202	Wed, 26 Jan 2022	Wed, 09 Feb 2022	Wed, 23 Feb 2022	Fri, 25 Feb 2022	Wed, 02 Mar 2022	Thu, 03 Mar 2022
SF2203	Wed, 09 Feb 2022	Wed, 23 Feb 2022	Wed, 09 Mar 2022	Fri, 11 Mar 2022	Wed, 16 Mar 2022	Thu, 17 Mar 2022
SF2204	Wed, 23 Feb 2022	Wed, 09 Mar 2022	Wed, 23 Mar 2022	Fri, 25 Mar 2022	Wed, 30 Mar 2022	Thu, 31 Mar 2022
SF2205	Wed, 09 Mar 2022	Wed, 23 Mar 2022	Wed, 06 Apr 2022	Fri, 08 Apr 2022	Wed, 13 Apr 2022	Thu, 14 Apr 2022
SF2206	Wed, 23 Mar 2022	Wed, 06 Apr 2022	Wed, 20 Apr 2022	Fri, 22 Apr 2022	Wed, 27 Apr 2022	Thu, 28 Apr 2022
SF2207	Wed, 06 Apr 2022	Wed, 20 Apr 2022	Wed, 04 May 2022	Fri, 06 May 2022	Wed, 11 May 2022	Thu, 12 May 2022
SF2208	Wed, 20 Apr 2022	Wed, 04 May 2022	Wed, 18 May 2022	Fri, 20 May 2022	Wed, 25 May 2022	Thu, 26 May 2022
SF2209	Wed, 04 May 2022	Wed, 18 May 2022	Wed, 01 Jun 2022	Fri, 03 Jun 2022	Wed, 08 Jun 2022	Thu, 09 Jun 2022
SF2210	Wed, 18 May 2022	Wed, 01 Jun 2022	Wed, 15 Jun 2022	Fri, 17 Jun 2022	Wed, 22 Jun 2022	Thu, 23 Jun 2022
SF2211	Wed, 01 Jun 2022	Wed, 15 Jun 2022	Wed, 29 Jun 2022	Fri, 01 Jul 2022	Wed, 06 Jul 2022	Thu, 07 Jul 2022
SF2212	Wed, 15 Jun 2022	Wed, 29 Jun 2022	Wed, 13 Jul 2022	Fri, 15 Jul 2022	Wed, 20 Jul 2022	Thu, 21 Jul 2022
SF2213	Wed, 29 Jun 2022	Wed, 13 Jul 2022	Wed, 27 Jul 2022	Fri, 29 Jul 2022	Wed, 03 Aug 2022	Thu, 04 Aug 2022
SF2214	Wed, 13 Jul 2022	Wed, 27 Jul 2022	Wed, 10 Aug 2022	Fri, 12 Aug 2022	Wed, 17 Aug 2022	Thu, 18 Aug 2022
SF2215	Wed, 27 Jul 2022	Wed, 10 Aug 2022	Wed, 24 Aug 2022	Fri, 26 Aug 2022	Wed, 31 Aug 2022	Thu, 01 Sep 2022
SF2216	Wed, 10 Aug 2022	Wed, 24 Aug 2022	Wed, 07 Sep 2022	Fri, 09 Sep 2022	Wed, 14 Sep 2022	Thu, 15 Sep 2022
SF2217	Wed, 24 Aug 2022	Wed, 07 Sep 2022	Wed, 21 Sep 2022	Fri, 23 Sep 2022	Wed, 28 Sep 2022	Thu, 29 Sep 2022
SF2218	Wed, 07 Sep 2022	Wed, 21 Sep 2022	Wed, 05 Oct 2022	Fri, 07 Oct 2022	Wed, 12 Oct 2022	Thu, 13 Oct 2022
SF2219	Wed, 21 Sep 2022	Wed, 05 Oct 2022	Wed, 19 Oct 2022	Fri, 21 Oct 2022	Wed, 26 Oct 2022	Thu, 27 Oct 2022
SF2220	Wed, 05 Oct 2022	Wed, 19 Oct 2022	Wed, 02 Nov 2022	Fri, 04 Nov 2022	Wed, 09 Nov 2022	Thu, 10 Nov 2022
SF2221	Wed, 19 Oct 2022	Wed, 02 Nov 2022	Wed, 16 Nov 2022	Fri, 18 Nov 2022	Wed, 23 Nov 2022	Thu, 24 Nov 2022
SF2222	Wed, 02 Nov 2022	Wed, 16 Nov 2022	Wed, 30 Nov 2022	Fri, 02 Dec 2022	Wed, 07 Dec 2022	Thu, 08 Dec 2022
SF2223	Wed, 16 Nov 2022	Wed, 30 Nov 2022	Wed, 14 Dec 2022	Fri, 16 Dec 2022	Wed, 21 Dec 2022	Thu, 22 Dec 2022
SF2224	Wed, 14 Dec 2022	Wed, 28 Dec 2022	Wed, 11 Jan 2023	Fri, 13 Jan 2023	Wed, 18 Jan 2023	Thu, 19 Jan 2023

# 2022

## 7 Week Skills Unit

### Calendar



Study Period	Study Period Commences	Enrolment Change Cut-off	Exam	Exam Results	Simulation Due	Results
SS2201	Wed, 19 Jan 2022	Wed, 02 Feb 2022	Wed, 02 Mar 2022	Fri, 04 Mar 2022	Wed, 09 Mar 2022	Thu, 10 Mar 2022
SS2202	Wed, 02 Feb 2022	Wed, 16 Feb 2022	Wed, 16 Mar 2022	Fri, 18 Mar 2022	Wed, 23 Mar 2022	Thu, 24 Mar 2022
SS2203	Wed, 16 Feb 2022	Wed, 02 Mar 2022	Wed, 30 Mar 2022	Fri, 01 Apr 2022	Wed, 06 Apr 2022	Thu, 07 Apr 2022
SS2204	Wed, 02 Mar 2022	Wed, 16 Mar 2022	Wed, 13 Apr 2022	Fri, 15 Apr 2022	Wed, 20 Apr 2022	Thu, 21 Apr 2022
SS2205	Wed, 16 Mar 2022	Wed, 30 Mar 2022	Wed, 27 Apr 2022	Fri, 29 Apr 2022	Wed, 04 May 2022	Thu, 05 May 2022
SS2206	Wed, 30 Mar 2022	Wed, 13 Apr 2022	Wed, 11 May 2022	Fri, 13 May 2022	Wed, 18 May 2022	Thu, 19 May 2022
SS2207	Wed, 13 Apr 2022	Wed, 27 Apr 2022	Wed, 25 May 2022	Fri, 27 May 2022	Wed, 01 Jun 2022	Thu, 02 Jun 2022
SS2208	Wed, 27 Apr 2022	Wed, 11 May 2022	Wed, 08 Jun 2022	Fri, 10 Jun 2022	Wed, 15 Jun 2022	Thu, 16 Jun 2022
SS2209	Wed, 11 May 2022	Wed, 25 May 2022	Wed, 22 Jun 2022	Fri, 24 Jun 2022	Wed, 29 Jun 2022	Thu, 30 Jun 2022
SS2210	Wed, 25 May 2022	Wed, 08 Jun 2022	Wed, 06 Jul 2022	Fri, 08 Jul 2022	Wed, 13 Jul 2022	Thu, 14 Jul 2022
SS2211	Wed, 08 Jun 2022	Wed, 22 Jun 2022	Wed, 20 Jul 2022	Fri, 22 Jul 2022	Wed, 27 Jul 2022	Thu, 28 Jul 2022
SS2212	Wed, 22 Jun 2022	Wed, 06 Jul 2022	Wed, 03 Aug 2022	Fri, 05 Aug 2022	Wed, 10 Aug 2022	Thu, 11 Aug 2022
SS2213	Wed, 06 Jul 2022	Wed, 20 Jul 2022	Wed, 17 Aug 2022	Fri, 19 Aug 2022	Wed, 24 Aug 2022	Thu, 25 Aug 2022
SS2214	Wed, 20 Jul 2022	Wed, 03 Aug 2022	Wed, 31 Aug 2022	Fri, 02 Sep 2022	Wed, 07 Sep 2022	Thu, 08 Sep 2022
SS2215	Wed, 03 Aug 2022	Wed, 17 Aug 2022	Wed, 14 Sep 2022	Fri, 16 Sep 2022	Wed, 21 Sep 2022	Thu, 22 Sep 2022
SS2216	Wed, 17 Aug 2022	Wed, 31 Aug 2022	Wed, 28 Sep 2022	Fri, 30 Sep 2022	Wed, 05 Oct 2022	Thu, 06 Oct 2022
SS2217	Wed, 31 Aug 2022	Wed, 14 Sep 2022	Wed, 12 Oct 2022	Fri, 14 Oct 2022	Wed, 19 Oct 2022	Thu, 20 Oct 2022
SS2218	Wed, 14 Sep 2022	Wed, 28 Sep 2022	Wed, 26 Oct 2022	Fri, 28 Oct 2022	Wed, 02 Nov 2022	Thu, 03 Nov 2022
SS2219	Wed, 28 Sep 2022	Wed, 12 Oct 2022	Wed, 09 Nov 2022	Fri, 11 Nov 2022	Wed, 16 Nov 2022	Thu, 17 Nov 2022
SS2220	Wed, 12 Oct 2022	Wed, 26 Oct 2022	Wed, 23 Nov 2022	Fri, 25 Nov 2022	Wed, 30 Nov 2022	Thu, 01 Dec 2022
SS2221	Wed, 26 Oct 2022	Wed, 09 Nov 2022	Wed, 07 Dec 2022	Fri, 09 Dec 2022	Wed, 14 Dec 2022	Thu, 15 Dec 2022
SS2222	Wed, 02 Nov 2022	Wed, 16 Nov 2022	Wed, 14 Dec 2022	Fri, 16 Dec 2022	Wed, 21 Dec 2022	Thu, 22 Dec 2022
SS2223	Wed, 23 Nov 2022	Wed, 07 Dec 2022	Wed, 04 Jan 2023	Fri, 06 Jan 2023	Wed, 11 Jan 2023	Thu, 12 Jan 2023
SS2224	Wed, 07 Dec 2022	Wed, 21 Dec 2022	Wed, 18 Jan 2023	Fri, 20 Jan 2023	Wed, 25 Jan 2023	Thu, 26 Jan 2023